

St.Mary's Cultural Exchange 2016 Trip Draft Policy

Every second year the St.Mary's Sporting Club will give parents of boys Under 16 and Under 17 in football an opportunity to travel on a national or overseas cultural exchange program in the name of St.Marys.

In the alternate year the Sporting Club will give parents of the U16 – U17 netballers an opportunity to travel on a national or overseas cultural exchange trip in the name of St.Mary's.

Eligibility

The players going must be registered St.Mary's player in the year of the trip. It is a preference that all players are under 18 years of age.

Conditions of the trip

Parents of the trip must create a committee, co-ordinate and take responsibility for all aspects of the trip.

Each year the parents are to seek endorsement from the board for the trip. It is recommended a short summary be provided to the board to give confidence to the board that the trip will have enough resources and support to ensure a success.

It is recommended that the trip is conducted in conjunction with the code heads eg. Footy through the AFL and netball through Netball Victoria.

Fundraising

All fundraising will be completed by the nominated cultural committee outside of the sporting clubs annual fundraising except the Big night out and GFC car parking if endorsed by the board..

All funds raised are only to subsidise players going on the trip along with any appointed coaches. All parents on the trip will be expected to pay full costs associated with the trip and will not be subsidised from fundraising funds but will benefit from discounts negotiated through the AFL, Netball Vic, travel provider or other sources.

The Board is to be presented with a calendar of cultural tour fundraising events from this group to ensure:

- There is no clash with other club events and fundraising activities
- That the fundraising is targeting alternative markets to our own club fundraising events
- That there is support from the club for these activities where possible
- That the fundraising is respectful along with being in support of our own club sponsors (where possible)

One club function (the big night out / auction) will allocate a proportion of the funds raised on the night for the trip under the following conditions to ensure key involvement by trip parents:

- The maximum amount allocated from this event will be \$1,000 per child, therefore the total maximum allocation towards the trip from the BNO/Auction for 25 people going would be \$25,000. (Both 2012 and 2014 trips received between \$20,000 and \$25,000 from this one function)

- The trip will not receive more than 50% profit of BNO
- The following conditions need to apply in regards to the night
 - The group has to sell a minimum of 1 table of 10 for the night for each child attending. Otherwise a deduction will apply from trip allocation e.g 20 youths going in trip group needs to have 20 tables. (this has been done in all previous trips)
 - The group has BNO committee members and works with allocated club board members to collate all donations and auction items
 - The club board will be responsible for selling the other 20-30 tables to other parts of the club
 - The club will jointly promote and market the event to the club database
 - The tour group provide staffing on the evening with the help of key club people
 - If the trip becomes fully funded for children going from all funds raised throughout the year including auction, the balance is carried over to the following cultural tour trip.

The club encourages that within the groups fundraising they consider, where appropriate an opportunity to provide extra financial support or sponsorship of a child to go on the trip, whose family financial circumstances would prevent the child from attending the trip aligning with our 'development' strategy as a club. Some of the criteria could be:

1. That this child or children are someone who would otherwise not have the financial means to go on the tour by paying the total amount other participants are paying.
2. That the child or children are someone the club sees as benefitting emotionally from the tour

Under these conditions it is recommended that the child or children are identified early in the season so they and their family can be a part of the fundraising activities (if this is possible for the family) and agreement is reached on what activities they need to complete.

That the Board endorses the selection of the child on recommendations from coaches, coordinators or tour committee

- That we encourage at least one senior player to attend each cultural trip in a mentoring role:
 - This will help foster good relationships between senior and junior playing groups
 - That they provide some inspiration to younger players
 - That this may ease the transition from junior to senior playing groups
 - Player subsidy that discounts child's trip would also apply to senior player who attends.
 - Senior player would need to commit to be involved in activities leading up to trip departure.
- That we monitor and manage the number of players and parents attending.
 - The number of people attending will be agreed at initial meetings once destination and tour details confirmed.
 - A date will be selected for all deposits to be banked to get commitment for the trip. If the number of candidates is above the maximum the responsiveness to putting in deposit will drive intake.
 - A minimum of one parent per 3 children would be recommended for the trip.

- That the Board requires access to all financials and communications the tour group has:
 - This will help with planning and coordinating from one year to the next
 - That there is a 'transparency' around the financial activity in the form of a 'report' and that the tour group appoints a 'treasurer' who creates a detailed report for the board on request
 - A Board member is to be invited to all tour meetings and CC'd in on relevant communications so that any questions from other club members can be answered with confidence

- A code of conduct to be signed by all people attending the tour.

- Other points to note are:
 - Any funds or donations made remain the property of the club and is not the property of any individual or the tour group. Any unused money will be allocated to the next year's trip.
 - All deposits are non - refundable unless an alternate person can be found to go on trip or tour company provides a refund (refund will be limited to refund given by tour company) if initial payment made
 - All parties must have their own insurance for the trip as the club is not responsible for any accidents whilst on the trip. Parents to sign a waiver along these lines